

The Guidance Charter School
Regular Board Meeting
Thursday, January 9, 2014
Agenda

Board Meeting

The Guidance Charter School
Board and Activities Room 202
37230 37th Street East
Palmdale, CA 93550

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

Regular Board Meeting

Call to Order : 6:00 P.M. Mr. Al-Khatib
Pledge of Allegiance : Mr. Preston
Roll Call : Mrs. Hoang

- **Approve the minutes of regular board meeting on December 5, 2013**
- **Approve the Agenda of the board meeting January 9, 2014**

OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:

PUBLIC COMMENTS ON CLOSED- SESSION ITEMS IF ANY:

SPECIAL ACTION ITEM:

OPEN PUBLIC COMMENTS ON SPECIAL REPORTS:

BOARD MEMBERS REPORTS:

Executive Director

1. Educator Effectiveness Process Summer Institute 2014 on June 25-28, 2014. Action Item Number VI added for Board approval in the case that all Board members welcome school participation in this type of event, and in order to qualify for early registration reduce price.

STUDENT BOARD MEMBER REPORT:

CABINET REPORTS:

7th-12th School Principal

1. Enrollment
2. Staffing Report
3. Parade update
4. CELDT update

K-6th Principal

1. Enrollment update
2. Movie Night Update
3. December Arts Month Field Trip LPAC
4. Make your own Ballet LPAC
5. Rainbow Ceramics Arts/Crafts
6. CELDT results/ Meeting w/parents
7. JANUARY 13 @ 8:30-10:00 1:00-2:30
8. Clothes Drive Update - S.A.V.E.S.
9. Saturday School 6th/5th 1/18/14
10. School of Choice Month -Wear Yellow
11. Parle with Principal 1/14/14
12. Zumba w/Teachers a.m./p.m.

7th-12th Vice Principal:

1. Student Study Team
2. Sports Update
3. Winter Festival
4. Christmas Parade
5. 504s

High School Student Counselor:

1. Activities Calendar
2. Update from CASC Conference, Nov. 15-16, 2013
3. Update on College/Health Career Fair Letters
4. Fundraising Calendar
5. Parchment

School Business Manager:

1. Cash flow/ Budget.
2. Accounts Reconciliation.
3. Update on National Textbook Company Lawsuit.

BOARD ACTION ITEMS:

- I. Motion to approve payments for goods & services for the month of December 2013 as printed on Checking Journals.
Mrs. Avitia Reyes
- II. Motion to approve the new bell High School schedule to start 2nd semester of school year 2013-2014.
Mrs. Najjar
- III. Motion to ratify approval of FY2012-13 Education Protection Account (EPA) spending plan.
Mrs. Avitia Reyes
- IV. Motion to approve of FY2013-14 Education Protection Account (EPA) spending plan.
Mrs. Avitia Reyes
- V. Motion to approve application for Civic Learning Award.
Mrs. Najjar
- VI. Motion to approve school participation in Educator Effectiveness Process Summer Institute 2014 on June 25-28, 2014.
Mr. Al-Khatib
- VII. Motion to approve consent calendar:
 - A. Employment of the following teachers and staff for K-12th grades for 2013-2014 school years:
 - Andrew Babinski, Substitute Teacher.
 - B. Payment and PO#185 with Michael Zacevich by \$360.00 for 6 batteries with two years warranty for maintenance golf car.
 - C. PO#186 with Victory Cheerleading by \$2,041.55 for cheerleading uniforms.
 - D. Payment and PO#187 with Smart Business Systems by \$2,200 for one year maintenance services for copiers at K-6 campus.
 - E. Ratification approval of PO#188 with Palmdale School District by \$90,000.00 for estimated 2013-14 utilities service cost for 7-12 campus.
 - F. Payment and PO#189 with CDW-Government by \$4,062.70 for seven (7) projectors for 7-12 campus classrooms.
 - G. Ratification approval of PO#190 with AVNewscast by \$2,100 for the remaining of 2013-14 radio sponsor services contract.
 - H. Purchase of school supplies from Staples in the amount of \$151.28.
 - I. Purchase of one projector from Amazon in the amount of \$125.20.
 - J. Purchase of Paints & Chalks for soccer field from MSC Direct in the amount of \$274.26.
 - K. Purchase of CELDT test material from Educational Data System by \$149.67.
 - L. Payment of doors and locks maintenance services by \$377.58 to Classic Locks and Keys.
 - M. Purchase of an aerosol machine to mark soccer field from ESELLING4U.COM in the amount of \$155.95.
 - N. Payment by \$162.66 to High Dessert Animal Care for veterinarian care services for K-9 dog.
 - O. Payment by \$61.00 to Joe Heier for referee services for Basketball game.
 - P. Payment in the amount of \$58.00 to Rodney Jacobson for referee services for soccer game.
 - Q. Payment by \$61.00 to Milton Mitchell for referee services for Basketball game.
 - R. Payment in the amount of \$58.00 to Rigoberto Perez for referee services for soccer game.
 - S. Payment in the amount of \$69.00 to David Tillquist for referee services for soccer game.
 - T. Payment by \$584.24 to Sam's Silkscreening for printing services for soccer and basketball team uniforms.
 - U. Purchase of school supplies from Staples in the amount of \$322.02.

- V. Purchase of supplies for Christmas Parade and Winter Festival from Oriental Trading in the amount of \$452.89.
- W. Purchase of 30 light bulbs for K-6 campus from Home Depot by \$98.00.
- X. Purchase of banner for k-6 campus in the amount of \$87.44 to be funded by PTA.
- Y. Payment by \$87.35 to Scott Green for fundraising supplies for 7-12 campus.
- Z. Purchase of janitorial supplies from L&B Services in the amount of \$269.39.
- AA. Payment by \$250.64 to High Dessert Animal Care for veterinarian care services for K-9 dog.
- BB. Car rental payment to Avis by \$136.75 for transportation to basketball game.
- CC. Purchase of pressure washer from Harbor Freight in the amount of \$279.48.
- DD. Purchase of one year online Adobe file export subscription from Adobe Systems in the amount of \$23.88.
- EE. Purchase of 400 chairs and 10 tables from Bizchair in the amount of \$6,029.50.
- FF. Purchase of school technology supplies from Amazon in the amount of \$402.62.
- GG. Car rental payment to Avis by \$136.19 for transportation to soccer game.
- HH. Purchase of gas for Avis rental car in the amount of \$25.77.
- II. Car rental payment to Avis by \$406.98 for transportation to soccer game.
- JJ. Payment by \$150.42 to Sam's Silkscreening for printing services for cheerleading, soccer and basketball team uniforms.
- KK. Purchase of uniform supplies from Sport Uniforms by \$40.07.
- LL. Purchase of uniform supplies from Sport Uniforms by \$120.52.
- MM. Final Payment of A/R sale loan to Charter School Capital by \$99,600.00.
- NN. Accept donation from Scholastics to k-6 campus PTA for book sale by \$1,050.97.
- OO. Accept donation from Charter School Capital by \$2200.00.

Mrs. Avitia Reyes

Closed session Items:

- **Update Board on personnel Issues: Terminations, hiring, resignations, etc.**

**Adjournment to
February 6, 2014 meeting**