

The Guidance Charter School  
Regular Board Meeting  
Thursday, October 3, 2013  
Agenda

Board Meeting

The Guidance Charter School  
**Board and Activities Room 202**  
**37230 37<sup>th</sup> Street East**  
**Palmdale, CA 93550**

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

**Regular Board Meeting**

**Call to Order : 6:00 P.M. Mr. Al-Khatib**

**Pledge of Allegiance : Mr. Preston**

**Roll Call : Mrs. Hoang**

- **Approve the minutes of regular board meeting on September 5, 2013**
- **Approve the Agenda of the board meeting**

**OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**PUBLIC COMMENTS ON CLOSED- SESSION ITEMS IF ANY:**

**SPECIAL ACTION ITEM:**

**SPECIAL REPORT:**

**BOARD MEMBERS:**

## **CABINET REPORTS;**

### **7<sup>th</sup>-12<sup>th</sup> School Principal**

1. Update on enrollment
2. Staffing report
3. Aeries Parent Portal
4. Clubs and School Spirit
5. CPR training for all staff on Oct. 19

### **K-6<sup>th</sup> Principal**

1. Update on enrollment
2. Update on waiting list
3. Staff Development
4. Update on Heritage Festival 9/14/13
5. Update on CELDT testing

### **7<sup>th</sup>-12<sup>th</sup> Vice Principal:**

1. WASC update.
2. National Honor Society Application
3. California Scholars Federation Application
4. ASB policy
5. Sports update
6. Independent/Online Study program

### **High School Student Counselor:**

1. Master schedule revised for middle and high school
2. Curriculum Guidebook and Course Catalog – Draft
3. Ordering PSAT tests for the 8-10<sup>th</sup> graders

### **School Business Manager:**

1. Cash flow/ Budget
2. Update on SIRMA II Meeting on 09/24/13
3. Update on Facility Grant
4. Update on sale of assets to Charter School Capital

### **Executive Director**

1. Update on Financial Audit
2. Annual Press Conference
3. Update on Heritage Festival on 9/14/13
4. Update on National Textbook company lawsuit

**BOARD ACTION ITEMS:**

- I. Motion to approve payments for goods & services for the month of September, 2013 as printed on Checking Journals.  
Mrs. Avitia Reyes
- II. Motion to approve services by Sabounchi Safety Services to provide CPR training for all staff in the amount of \$1,800.00.  
Mrs. Najar
- III. Motion to approve services from Scott Graham as the GATE program coordinator in the amount of \$3,850.00.  
Mrs. Avitia Reyes
- IV. Motion to approve RRASSK PO#170 by \$4,750.00 to provide and install 5 swamp coolers at K-6 campus.  
Mrs. Avitia Reyes
- V. Motion to approve agreement with World’s Finest Chocolates fund raising for K-6 Campus.  
Dr. Palacio
- VI. Motion to approve ASB funded field trip to Jurupa Mountains Discovery Center on 02/19/14 for 4<sup>th</sup> and 5<sup>th</sup> graders.  
Dr. Palacio
- VII. Motion to approve ASB funded field trip to Los Angeles Zoo on March 2014 for K-2 graders.  
Dr. Palacio
- VIII. Motion to approve ASB funded field trip to Space X on March 2014 for 3rd graders.  
Dr. Palacio
- IX. Motion to approve ASB funded field trip to California Science Center on 03/17/14 for 6<sup>th</sup> graders.  
Dr. Palacio
- X. Motion to approve payment of deposits, admission, & buses for field trips for K-6.  
Dr. Palacio
- XI. Motion to approve establish student agreement with ASB fund raising for 7-12 campus  
Mr. Al-Khatib
- XII. Motion to approve school policy # GCS-2013-14-10-01 in regards school ASB regulations.  
Mrs. Ramos-Allen
- XIII. Motion to approve school policy# GCS-2013-14-10-02 to establish an Independent Online Study program.  
Mrs. Ramos-Allen
- XIV. Motion to approve application to California Scholars Federation.  
Mrs. Ramos-Allen
- XV. Motion to approve application to National Honor Society .  
Mrs. Ramos-Allen
- XVI. Motion to approve participation of GCS in Southern California Science Olympiad.  
Mr. Al-Khatib
- XVII. Motion to approve consent calendar:
  - A. Employment of the following teachers and staff for K-12<sup>th</sup> grades for 2013-2014 school years:
    - Amanda Sullivan, Substitute Teacher
    - Brenda Marshall, Substitute Teacher
    - Carmen Koski, Noon Duty K-6 campus

- B. Payment of \$500.00 to All Air Conditioning for air condition system repair and maintenance on 08/28/13 at K-6 campus.
- C. Purchase of Technology supplies-USB, amped access point, speakers system and others from Tiger Direct in the amount of \$1,167.60.
- D. Payment to Axes Fire Protection in the amount of \$374.12 fire extinguisher certifications services.
- E. Payment to Backflow Prevention Device Tester by \$350.00 for water pipes testing and repairs.
- F. Payment to Clark Pest Control in the amount of \$160.00 for pest control services August 2013.
- G. Purchase of janitorial supplies from L&B Services Co. in the amount of \$372.34.
- H. Purchase of sports' balls from Epic Sports in the amount of \$308.04.
- I. Payment to CIF Southern Section by \$500.00 for registration fee for all sports offered to students in FY2013-14.
- J. Payment to Eagle Software in the amount of \$3,000 Aeries Software and Data Conversation.
- K. Payment to Heritage Sign Co. in the amount of \$931.90 for office supplies.
- L. Payment to State of California in the amount of \$20.00 for e-file statement business entities records order.
- M. Payment to All Sports Uniform in the amount of \$44.00 for sport uniforms.
- N. Payment to All Sports Uniform in the amount of \$50.00 for uniform delivery services.
- O. Final Payment to Frey Scientific in the amount of \$42,979.18 for laboratory equipment and supplies.
- P. Payment to All Sports Uniform in the amount of \$659.59 for sports uniforms.
- Q. Payment to Deluxe Check in the amount of \$203.31 for 1000 checks.
- R. Purchase of bulbs for classroom projectors from Projector Lamp Genie in the amount of \$212.88.
- S. Payment to AVHS in the amount of \$225.00 for sport tournament registration fee.
- T. Payment to Bellarmine-Jefferson High School in the amount of \$100.00 for sport tournament registration fee.
- U. Payment to Canyon HS ASB in the amount of \$150.00 for sport tournament registration fee.
- V. Payment to Eastside Athletic in the amount of \$300.00 for sport tournament registration fee.
- W. Payment to Mt. SAC Cross Country in the amount of \$150.00 for sport tournament registration fee.
- X. Purchase of 1000 stamps from Stamps.com in the amount of \$455.00.
- Y. Payment to Classic Locks and Keys for replace locks and rekey services in the amount of \$132.65.
- Z. Purchase of janitorial supplies from L&B Services Co. in the amount of \$268.08.
- AA. Purchase of Technology supplies-HP drive tray from Tiger Direct in the amount of \$207.92.
- BB. Payment to Palmdale School District by \$2,462.40 for August 2013 meals services.
- CC. Purchase of six repair kits for water fountains from Ferguson Enterprises in the amount of \$318.05.
- DD. Purchase of History Books from PBD School Book-AMSCO in the amount of \$25.42
- EE. Purchase of sports uniforms from All Sports Uniform in the amount of \$124.39.
- FF. Purchase of ID maker color ribbon from Amazon in the amount of \$154.68.
- GG. Payment to Heritage Sign Co. in the amount of \$92.65 for printing services.
- HH. Purchase of maintenance supplies garden hose and reel from Sam's Club in the amount of \$83.59.
- II. Purchase of sports uniforms from All Sports Uniform in the amount of \$19.93.
- JJ. Purchase of two janitorial carts from Global Industrial in the amount of \$246.27.
- KK. Purchase of sports uniforms from All Sports Uniform in the amount of \$38.78.

- LL. Payment of \$128,300.00 to Charter School Capital for repayment of loan for PENSEC grade level expansion revenue.
- MM. Purchase of sports uniforms from All Sports Uniform in the amount of \$406.14.
- NN. Purchase of History books from PBD School Book-AMSCO in the amount of \$199.47
- OO. Payment to James Couch Jr. in the amount of \$25.00 for coaching services at sport tournament at High School.
- PP. Purchase of school's mascot costume from Joyfay International in the amount of \$223.99.
- QQ. Payment in the amount of \$1,015.98 to Emag Creator to renew subscription for software support services.
- RR. Payment by \$81.00 to coach Tiffany Winkfield for services on 09/26/13 for HS Girl Volleyball event.
- SS. Payment of \$55.00 to Lorena's Party Supply for Ice Cone machine rental for K-6 campus carnival on 09/20/13.
- TT. Payment of \$80.00 to Estrada Party Supply for jumper rental for K-6 campus carnival on 09/20/13.

Mrs. Avitia Reyes

**Closed session Items:**

- **Update Board on personnel Issues: Terminations, hiring resignations, etc.**

**Adjournment to  
November 7, 2013 meeting**