

The Guidance Charter School  
Regular Board Meeting  
Thursday, November 7, 2013  
Agenda

Board Meeting

The Guidance Charter School  
**Board and Activities Room 202**  
**37230 37<sup>th</sup> Street East**  
**Palmdale, CA 93550**

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

**Regular Board Meeting**

**Call to Order : 6:00 P.M. Mr. Al-Khatib**

**Pledge of Allegiance : Mr. Preston**

**Roll Call : Mrs. Hoang**

- **Approve the minutes of regular board meeting on October 3, 2013**
- **Approve the Agenda of the board meeting**

**OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**PUBLIC COMMENTS ON CLOSED- SESSION ITEMS IF ANY:**

**SPECIAL ACTION ITEM:**

**SPECIAL REPORT:**

**Presentation of awards to Ms. Hagan, Junior State of America Club and student debate team.**

**BOARD MEMBERS:**

**CABINET REPORTS:**

**7<sup>th</sup>-12<sup>th</sup> School Principal**

1. Update on Enrollment
2. Update on Staffing Report
3. Update on Student Awards and Rewards
4. Update CPR Training for all Staff on Oct. 19
5. Update on CELDT Testing

**K-6<sup>th</sup> Principal**

1. Update on Enrollment
2. Food Drive
3. Book Fair
4. CELDT Testing
5. POPCORNOPOLIS
6. PLEXIGLASS Bulletin Boards
7. Adopting A Senior Assisted Home

**7<sup>th</sup>-12<sup>th</sup> Vice Principal:**

1. UCLA Freshman for a Day Football Game, November 2, 2013
2. Field Trip Manual (Attached)
3. Proposal for Renaissance Center to provide Music, Choir, and Drama
4. Sports Update; Volleyball, Cross Country concluded
5. Basketball, Cheerleading and Boys' Soccer begin

**High School Student Counselor:**

1. Update on Activities Calendar
2. Update on PSAT
3. Yearbook
4. D & F List
5. CASC Conference, Nov. 15-16, 2013

**School Business Manager:**

1. Cash flow/ Budget.
2. Update on Facility Grant.
3. Update on Sale of Assets to Charter School Capital.
4. Local Control Funding Formula Workshop.

**Executive Director**

1. Update on Annual Press Conference 10/23/13.
2. Update on National Textbook Company Lawsuit.
3. Update on Students Election of Mayor/Council Debate.
4. Update on School 13Th Year Anniversary.
5. Anti-bullying Awareness Month Presentations.
6. Holiday Parade and School Festival.

**BOARD ACTION ITEMS:**

- I. Motion to approve payments for goods & services for the month of October, 2013 as printed on Checking Journals. Mrs. Avitia Reyes
- II. Motion to approve school policy # GCS-2013-14-11-01 in regards to students absents and tardiness and Saturday school make up days. Dr. Palacio
- III. Motion to approve renewal of school membership with Palmdale Chamber of commerce at cost of \$126.00. Mr. Al-Khatib
- IV. Motion to approve school policy # GCS-2013-14-11-02 regarding appointing the President of student body as a non-voting board member. Mr. Al-Khatib
- V. Motion to approve appointment of Student Body president Kaisara Walton as a non-voting Board member until next year election. Mr. Al-Khatib
- VI. Motion to approve school participation in Junior State of America conference on 10/12/13 and convention on 11/09/13 and 11/10/13. Mr. Al-Khatib
- VII. Motion to approve school anniversary event on 11/01/13 at Tokyo Steak House with a cost not to exceed \$2,000.00. Mr. Al-Khatib
- VIII. Motion to approve removal of Marjorie Keene as advisory of Board members. Mr. Al-Khatib
- IX. Motion to appoint Mrs. Stephanie Najar and Dr. Peter Palacio as advisory of Board members. Mr. Al-Khatib
- X. Motion to approve field trip to UCLA for sporting event on November 2, 2013. Mrs. Ramos-Allen
- XI. Motion to approve agreement with renaissance center to provide 2<sup>nd</sup> semester's Music-Choir-Drama services not to exceed \$15,000.00. Mrs. Ramos-Allen
- XII. Motion to approve consent calendar:
- A. Employment of the following teachers and staff for K-12<sup>Th</sup> grades for 2013-2014 school years:
- Allison Rose Gallegos, Substitute Teacher
  - Chandre Devaull Shelton, Substitute Teacher
  - Lorin Ashley Carthan, Temporary Part-Time Cheerleading Coach
- B. PO#172 with The Gas Company for gas public utility services for 2013-14 school year for K-6 campus by \$270.00.
- C. PO#173 with Waste Management for garbage collection for HS campus for 2013-14 school year by \$3,852.00.
- D. PO#174 with Waste Management for garbage collection for K-6 campus for 2013-14 school year by \$1,926.00.
- E. PO#175 with Nestle Pure Life for drinking bottled water for HS and K-6 campuses for FY2013-14 by \$1,800.00.
- F. PO#176 with Clark Pest control for pest control services for K-6 campus during 2013-14 school year by \$1,440.00.

- G. PO#177 with Palmdale School District for student meals estimated cost for 2013-14 school year by \$35,973.00.
- H. PO#178 with Health Net for employees' health insurance for 2013-14 school year by \$140,136.00.
- I. PO#179 with Southern California Edison for electricity public utility services for K-6 campus for 2013-14 school year by \$33,480.00.
- J. PO#180 with Bernardino Escobar for landscaping services for HS and K-6 campuses for 2013-14 school year by \$5,400.00.
- K. Payment of PO#181 with Two Way Radio for 5 radios and miscellaneous technology supplies by \$1,266.88.
- L. Payment by \$100.98 to Adlerhorst International Inc. for supplies for K-9 dog.
- M. Payment by \$836.55 to EDD for amount due for unemployment insurance fee.
- N. Purchase of janitorial supplies on 10/07/13 from L & B Services in the amount of 453.00.
- O. Payment to Southwest School Supply by \$11,859.31 for PO# 146 & 159 and misc. janitorial supplies.
- P. Payment by \$970.94 to Tiger Direct for technology supplies.
- Q. Purchase of toner and ink for printers at classrooms and office from InkGrabber in the amount of \$2,035.89.
- R. Purchase of vacuum bags from Pro Team Shopping for K-6 campus in the amount of \$50.14.
- S. Purchase of pencils and bumper stickers for K-6 campus by \$82.16 from Student Supply using Parent University Account-PTA activity.
- T. Purchase of microwave for teacher's lunch room from Target in the amount of \$70.84.
- U. Payment of \$25.00 for school Executive Director's participation in Palmdale Chamber of commerce luncheon on 10/16/13.
- V. Purchase of 3 trash cans from Southwest School Supply by \$73.90.
- W. Payment of \$123.47 to High Desert Animal for veterinarian services for K-9 dog.
- X. Purchase of \$100.00 gift card from Target for K-6 campus from Parent University Account-PTA fund raising activity.
- Y. Purchase of pencils and bumper stickers for K-6 campus by \$215.00 from Student Supply using Parent University Account-PTA activity.
- Z. Purchase of pizza by \$89.59 for K-6 campus from Domino's Pizza using Parent University Account-PTA activity.
- AA. Purchase of cake for anniversary dinner from Vallarta in the amount of \$76.99.
- BB. Payment of Chocolate purchase to Gateway Fund Raising for K-6 campus September 2013 fundraising by \$5,020.00 using PTA funds.
- CC. Stipend payment by \$1,500.00 to Amie Dominguez for volleyball coaching services at HS campus.
- DD. Stipend by \$2,000.00 for Jesus Garcia for cross-country coaching and Athletic Director services at HS campus.
- EE. Stipend payment for Francisco Martinez for CELDT testing software support services in the amount of \$1,000.00.
- FF. Stipend payment by \$2,000.00 to Lorin Carthan for cheerleading coaching services at HS campus.
- GG. Stipend payment in the amount of \$1,500.00 to Jesus Garcia for basketball coaching at HS campus.
- HH. Stipend payment for Ulises Orozco for football soccer coaching services in the amount of \$1,500.00.
- II. School participation in the Christmas Parade on Saturday, December 14th with entering fees by \$105.00.
- JJ. Fund raising winter festival at High School campus on December 14, 2013.
- KK. Fund raising bookfair with Scholastic at K-6 campus for the month of October 2013.

- LL. Accept donation from World's Finest Chocolate by \$5,403.91 for fundraising event at K-6 campus in September 2013.
- MM. Fund raising cookie dough and magazine with Scott Green at HS campus starting 10/25/13.
- NN. Fund raising popcorn sale with POPCORNOPOLIS at K-6 campus for the months of November and December 2013.

Mrs. Avitia Reyes

**Closed session Items:**

- **Update Board on personnel Issues: Terminations, hiring, resignations, etc.**

**Adjournment to  
December 5, 2013 meeting**