

The Guidance Charter School  
Regular Board Meeting  
Thursday, March 6, 2014  
Agenda

Board Meeting

The Guidance Charter School  
**Board and Activities Room 202**  
**37230 37<sup>th</sup> Street East**  
**Palmdale, CA 93550**

- All public comments on Agenda and Non-Agenda are limited to three (3) minutes.
- Please turn off all cell phones and pagers.
- Any disruptive activities that substantially interfere with the ability of the School Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- It is a violation of the Brown Act for any Board Member to interact on any Non-Agenda item.

**Regular Board Meeting**

**Call to Order : 6:00 P.M. Mr. Al-Khatib**  
**Pledge of Allegiance : Mr. Preston**  
**Roll Call : Mrs. Hoang**

- **Approve the minutes of regular board meeting on February 6, 2014**
- **Approve the Agenda of the board meeting March 6, 2014**

**OPEN PUBLIC COMMENTS ON NON-AGENDA ITEMS:**

**PUBLIC COMMENTS ON CLOSED- SESSION ITEMS IF ANY:**

**SPECIAL ACTION ITEM:**

- *First Draft LCFF-Local Control and Accountability Plan (LCAP) FY2013-14, FY2014-15, FY2015-16 by School Business Manager.*

**BOARD MEMBERS REPORTS:**

**STUDENT BOARD MEMBER REPORT:**

**CABINET REPORTS:**

**Executive Director**

**7<sup>th</sup>-12<sup>th</sup> School Principal**

1. Enrollment
2. Staffing Report
3. February Activities
4. Lowes Grant
5. EL Plan Update

**K-6<sup>th</sup> Principal**

1. Enrollment
2. African American Heritage Assembly
3. Magic Mountain Reading Incentive
4. Pennies for Pasta
5. Weinershnitzel Fundraiser
6. Field Trip Jurupa-Mr. Villanueva
7. Used Book Exchange
8. Jack in the Box Fundraising
9. Parle with the Principal
10. WASC Visit March 9
11. PTAC meeting 3/5/14
12. Aesop's Fables –Performing Arts
13. Field Trips- 6<sup>th</sup> 3<sup>rd</sup> K-2

**7<sup>th</sup>-12<sup>th</sup> Vice Principal: (Pending for list)**

1. ASB Roles/Responsibilities
2. ELL Program - Rosetta Stone
3. CAHSEE Testing - Preparation
4. Health Fair
5. ASB Activities
6. WASC Visit preparation

**High School Student Counselor:**

1. College Fair
2. Activities Calendar
3. Fundraising Calendar
4. ASB Fund Breakdown

**School Business Manager:**

1. 2013-14 Cash flow
2. 2013-14 Budget
3. Second Interim Report
4. Revised 2014-15 and 2015-16 budget after second interim report

**BOARD ACTION ITEMS:**

- I. Motion to approve payments for goods & services for the month of February 2014 as printed on Checking Journals.  
Mrs. Avitia Reyes
- II. Motion to approve school Technology Use Agreement for Student.  
Mr. Al-Khatib
- III. Motion to approve school Technology Use Agreement for school employees and volunteers.  
Mr. Al-Khatib
- IV. Motion to approve 2014-15 Workers Compensation Insurance Renewal Application with California Charter School JPA.  
Mr. Al-Khatib
- V. Motion to approve Financial Audit Three-Year Services Agreement with Hosaka, Rotherham & Company at a cost of \$8,495.00 per year.  
Mr. Al-Khatib
- VI. Motion to approve 2013-14 school's Board and Cabinet member Annual Statement of Economic Interests Form 700.  
Mr. Al-Khatib
- VII. Motion to approve appointment of student Breana Prieto as the President of the Senior Class of 2014.  
Mr. Al-Khatib
- VIII. Motion to approve 2014-2015 K-12<sup>th</sup> school calendar.  
Ms. Al-Khatib
- IX. Motion to approve PO#195 and payment by \$1,090.00 with RRASSK Services for repairs and maintenance services at K-6 campus.  
Mrs. Avitia Reyes
- X. Motion to approve Dr. Peter Palacio to be added as additional signer in Chase Parent University Account.  
Mr. Al-Khatib
- XI. Motion to approve ASB Constitution.  
Ms. Allen
- XII. Discussion and Possible Action in regards to rescheduling of April 2014 Board Meeting.  
Mr. Al-Khatib
- XIII. Motion to approve consent calendar:
  - A. Employment of the following teachers and staff for K-12<sup>th</sup> grades for 2013-2014 school years:
    - Bonnie Villasenor, Teacher 7-12 campus.
    - Jade Martinez, Substitute Teacher K-6 campus.
    - Douglas Hirsh, Vocational Medical Instructor.
    - Michelle Garcia, English Language Learners Tutor K-6 campus.
    - Enrique Gonzalez, IT Tech Instructor K-6 campus.
  - B. Payment and PO#196 with Southwest School Supply for janitorial supplies for HS campus in the amount of \$629.69.
  - C. Ratification PO#197 with Renaissance Center in the amount of \$10,000 per 2013-14 contract.
  - D. PO#198 with School Outfitters in the amount of \$3,735.97 for HS quad beautification with Lowes' Grant Funds.

- E. PO#199 with Full Source LLC for 12 vests for Security staff in the amount of \$178.75.
- F. PO#200 with AV Press for newspaper delivery for the remaining of school year for Social Studies class by \$137.50.
- G. Payment and PO#201 with SIRMA II in the amount of \$8,132.00 for final payment of member contribution for FY2013-2014.
- H. Payment to City of Palmdale for Thursday Night Square registration by \$75.00.
- I. Purchase of School Supplies from Staples in the amount of \$149.67.
- J. Payment of boys Volleyball Tournament entry fee to Eastside Athletic in the amount of \$250.00.
- K. Payment of girls Softball Tournament entry fee to Saugus High School in the amount of \$450.00.
- L. Payment of boys Volleyball Tournament entry fee to Antelope Valley HS in the amount of \$200.00.
- M. Payment of girls Softball Tournament entry fee to Antelope Valley HS in the amount of \$275.00.
- N. Payment of carpet cleaning services to Barraza Carpeting by \$40.00
- O. Purchase of uniform shirts from Brite Ideas in the amount of \$891.26.
- P. Payment by \$175.00 to Loyal Plumbing for plumbing services at K-6 campus.
- Q. Payment to Omni Cheer by \$2,477.16 for Cheerleading uniforms.
- R. Purchase of vacuum bags from Pro Team in the amount of \$20.06.
- S. Purchase of 2 vacuums from Amazon in the amount of \$150.81.
- T. Purchase of books for medical academy from Amazon in the amount of \$165.75.
- U. Purchase of battery and battery charger for school camera from Amazon in the amount of \$24.40.
- V. Purchase of supplies in the amount of \$656.36 from Science Lab Supplies.
- W. Purchase of 20 microscopes from United Scope in the amount of \$2,807.56.
- X. Purchase of tools for school maintenance from Amazon in the amount of \$121.48.
- Y. Purchase of sport supplies from BSN Sport Supply in the amount of \$211.00.
- Z. Purchase of student Softball uniforms from Sport Uniforms in the amount of \$344.85.
- AA. Purchase of sport supplies from Epic Sports in the amount of \$140.63.
- BB. Purchase of supplies in the amount of \$149.67 from Staples.
- CC. Purchase of softball sport supplies from pitchingmachinepro.com in the amount of \$399.99.
- DD. Purchase of blank ID cards from Amazon in the amount of \$46.39.
- EE. Payment to Omni Cheers by \$80.96 for cheerleading shoes and bags.
- FF. Purchase of book on Health Care Careers from Amazon in the amount of \$22.52.
- GG. Purchase of Sport supplies from Wolverine Sports by \$441.15.
- HH. Ratify approval of Stipend for Jill Hagan as the JSA coordinator by \$1,000.00.
- II. Accept donation from AV Nissan in the amount of \$300.00.
- JJ. Approve school participation in Palmdale School District's Kindergarten Transition Resource and Recruitment Fair on 02/06/14.
- KK. Ratify approval for school's counselor to attend WACAC conference in March 7, 2014.
- LL. Purchase of 20 Telescopes from AmScope.com by \$2,869.30

Mrs. Avitia Reyes

**Closed session Items:**

- **Update Board on personnel Issues: Terminations, hiring, resignations, etc.**

**Adjournment to  
April 3, 2014 meeting**